



Part time Education Associate

About Shalom Farms

Shalom Farms is a nonprofit, food justice organization. We believe that everyone deserves equitable access to nourishing food and meaningful opportunities to grow, choose, cook and enjoy that food. On our two Certified Naturally Grown farms we work with thousands of volunteers each year to produce more than 200,000 pounds of fruits and vegetables, which we distribute throughout the Richmond, VA, metro region through a variety of programs and partnerships.

About the position

The Education Associate is a part-time, temporary position for summer and fall of 2026. The Education Associate will be responsible for leading field trips for kids of all ages on our Northside and Powhatan farm sites. Field trip programming covers a variety of environmental and social science topics that complement Virginia's SOLs. When not leading, preparing for or cleaning up from field trips, the Education Associate will help lead small groups of volunteers in seasonal farm work, give tours of the farm and assist with email communications and data entry related to student and volunteer visitation.

The ideal candidate would be able to work the following schedule from July 6-November 15: Mon-Thurs from 8am-1pm. There is a possibility for this or a similar role to continue beyond the 2026 season.

Key Areas of Responsibility:

Field Trip Education

Lead engaging, age-appropriate field trips that connect students to food, farming, and environmental science.

Volunteer Facilitation

Guide small groups of volunteers in meaningful, hands-on seasonal farm work.

Other

Supervisor check-ins, staff meetings, cross-departmental opportunities, and other duties as assigned.

Detail:

Field Trip Education

- Lead field trips for students of all ages at Shalom Farms' Northside and Powhatan farm sites.
- Facilitate programming that covers environmental and social science topics aligned with Virginia's SOLs.
- Prepare materials and set up learning environments before each field trip; clean up and reset afterward.



- Adapt facilitation style and content to meet the needs of diverse groups across age, background, and learning level.
- Give farm tours that reflect Shalom Farms' values and spark curiosity about food justice and sustainable agriculture.

Volunteer Facilitation

- Lead small groups of volunteers in seasonal farm tasks, providing clear instruction and a welcoming experience.
- Engage volunteers in ways that reflect Shalom Farms' values and build community.

Other

- Assist with email communications related to student and volunteer visitation.
- Support data entry and record-keeping for field trip and volunteer programming.
- Attend relevant staff meetings, trainings, and cross-departmental opportunities.
- Regular check-ins with supervisor, including a mid-season review.
- Other duties as assigned.

Candidate Qualities:

- Commitment to racial equity and to Shalom Farms' values: justice, collaboration, integrity, respect, and sustainability.
- Loves meeting and working with new people.
- Excellent leadership skills.
- Enjoys educating about food justice, environmental science, and sustainable agriculture.
- Is comfortable and enjoys working with children.
- Possesses strong interpersonal, written, and oral communication skills.
- Ability to multitask in stressful situations.
- Excellent organizational skills, time management and attention to detail.
- Comfortable with Google Suite.
- Comfort with and enthusiasm for public speaking.
- Willingness to work in difficult weather conditions.

Must Have

- Experience working with kids outdoors.
- Experience working with diverse groups, including ability to reach across racial, ethnic, generational, socioeconomic, rural/urban and religious lines.

Nice to Have

- Bachelor's degree or one or more years of professional/lived experience in education, volunteer management, social work and/or similar fields preferred.
- Supervisory/management experience.
- Some farm and/or non profit experience, or a combination of both.

**Compensation & Benefits**

This is a Category 3 [Part-time (20 hours/week), temporary, hourly position] requiring in-person work, based in Richmond, VA. There is no paid PTO, health, or other benefits. The hourly rate for this position is \$21.

To Apply

To apply for this position, please send a cover letter, resume, and 2-3 references to hr@shalomfarms.org. Applications will be reviewed on a rolling basis. Interviews will take place in June with a proposed start date of July 6.